

# Agenda

## Marquette Community Foundation September Meeting of Trustees

01/31/08  
12 noon  
Landmark Boardroom  
Marquette, Michigan 49855

PLEASE CALL 226-7666 or e-mail at [mcf@chartermi.net](mailto:mcf@chartermi.net)  
IF YOU ARE UNABLE TO ATTEND.

### Agenda topics

- I. Welcome; Call to Order; Approval of Agenda Determination of Quorum** (need 9 out 15)
- II. Consent Agenda** R. Cowell
  - A. Approval of Minutes of Monthly Meeting of Trustees, November 15, 2007
  - B. Executive Director's Report
  - C. Account Payable - December 4, 2007 through January 23, 2008
  - D. Approval of pledge write-offs
  - E. Approval of voided checks
  - F. Gift History Report
  - G. Approval of Cumulative Gifts over \$5000.00
- III. Administrative** C. Nardi
  - A. Full Board Meeting Schedule, Place, Time
  - B. Approval to attend CEO Retreat
- IV. Correspondence** – Thank you note from Girl Scouts M. Conley
- V. Standing Committee Reports**
  - A. Finance/Budget – J. Marshall
    - Meeting of January 15, 2008
    - Approval of Spending Policy Calculation
    - New Fund Statement
  - B. Personnel - R. Cowell
  - C. Executive –
    - Meeting of December 20, 2007 R. Cowell
  - D. Development – S. Bradley
    - Meeting of January 10, 2007
  - E. Grants –

- Approval of grant from Martha and Mike Conley Family Fund
- Approval of Gwinn Grant - \$300 for Youth Activities for the Gwinn Centennial
- Approval of Negaunee Grant - \$2,200 less scholarship amount from GLYCF to the Cedartree Institute for a “Keeping Healthy” initiative for Negaunee Public Schools teachers.

F. Publicity – C. Nardi

G. Nominating –

- Resignation of Al Nelson
- Nominating Committee Selection

**VI. Ad Hoc Committee Reports**

- EEW – Planning meeting of January 9, 2008 C. Nardi
- YAC – Meeting of December 9, 2007 B. Salisbury
- Other

**VII. Old Business** - Pledge follow-up S. Bradley

**VIII. New Business**

**IX. Other**

- \$1500 sponsorship for Indiana University 5 day Fundraising School
- Sponsorship of Pirate Festival

**X. Trustee Education-** Legacy Society Development Package C. Nardi

**XI. Adjourn**

**Enclosures:**

***Consent Agenda***

Minutes of November 15, 2007 Board Meeting  
 Executive Director’s Report  
 Accounts Payable  
 Pledge write-off report – no report  
 Voided checks – no report  
 November - December Gift History report  
 Cumulative gifts over \$5000.00

***Administration***

Executive Director’s Report  
 CEO Retreat Costs

***Financial Report:***

Minutes of Meeting of January 15, 2008  
 Spending Policy Calculation  
 New Fund Statement Draft

***Committee Reports:***

**Development** – Minutes of meeting of January 10, 2008

**Personnel** –

**Grants** –

**Nominating** – Resignation letter from Al Nelson  
Terms ending in 2010

***Old Business***

***New Business*** –

***Other -*** Request from Carole Pence

Request from Marquette Department of Arts & Culture

***Trustee Education*** – [Legacy Society Packet passed out at meeting](#)